F.No.12/5/2022-JCA
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)
Establishment (JCA) Section

North Block, New Delhi
Dated the 16 June, 2022

OFFICE MEMORANDUM

Subject: Holidays to be observed in Central Government Offices during the year 2023- reg.

It has been decided that the holidays, as specified in the **Annexure –I** to this O.M., will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2023. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays specified at **Annexure – II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays, to be chosen out of the 12 optional holidays indicated below at para 3.1:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. For offices located in New Delhi/Delhi, three holidays are selected by the D/o Personnel & Training and for the offices located outside Delhi/New Delhi three holidays are to be chosen by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State, from the list indicated below. The final list, applicable uniformly to all Central Government offices within the concerned State, shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in the festivals and dates, as indicated at Annexure –I and Annexure-II baring a few exceptions indicated at para 5.1 and 5.2 hereinafter. The 12 optional holidays are as follows:

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA /1ST NAVRATRA / NAORAZ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays, initially declared, subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

4. The list of Restricted Holidays appended as annexure-II to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance. However, the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are also to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions, after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'lFitr, Idu'lZuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date in respect of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B/T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement, without waiting for a formal order, about the change of date.

6. During 2023, Diwali (Deepavali) falls on Sunday, November 12, 2023 (Kartika 21). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) in the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments/organisations themselves for the year 2023, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 14 (Fourteen) holidays of their own only after including in the list, three National Holidays and Id-ul-Fitr, Muharram and Diwali included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

(S.P. Pant)
Deputy Secretary to the Govt. of India
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To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat/President's Secretariat/Vice-President's Secretariat/ Supreme Court/High Court of the States/Central Administrative Tribunal Principal Bench/ Election Commission of India/Minorities Commission/ National Human Rights Commission/Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman/Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store),Government of India, Forms Store,166 Lenin Sarai, Kolkata
11. Chief Secretaries to all the State Governments/Union Territories.
12. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi
13. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Saltlake, Manish Bathan, Kolkata - 700091
15. Facilitation Centre, DOP&T (20 copies)

ANNEXURE-I

LIST OF HOLIDAYS FOR THE YEAR 2023 TO BE OBSERVED IN THE ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No.	Holiday	Date	Saka Date	Day
		1944 SAKA ERA		
1.	Republic Day	January 26	Magha 06	Thursday
2.	Holi	March 08	Phalguna 17	Wednesday
		1945 SAKA ERA		
3.	Ram Navami	March 30	Chaitra 09	Thursday
4.	Mahavir Jayanti	April 04	Chaitra 14	Tuesday
5.	Good Friday	April 07	Chaitra 17	Friday
6.	Id-ul-Fitr	April 22	Vaisakha 02	Saturday
7.	Budha Purnima	May 05	Vaisakha 15	Friday
8.	Id-ul-Zuha (Bakrid)	June 29	Ashadha 08	Thursday
9.	Muharram	July 29	Sarvana 07	Saturday
10.	Independence Day	August 15	Sarvana 24	Tuesday
11.	Janmashtami (Vaishnva)	September 07	Bhadra 16	Thursday
12.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	September 28	Asvina 06	Thursday
13.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Monday
14.	Dussehra	October 24	Kartika 02	Tuesday
15.	Diwali (Deepavali)	November 12	Kartika 21	Sunday
16.	Guru Nanak's Birthday	November 27	Agarhayana 06	Monday
17.	Christmas Day	December 25	Pausha 04	Monday

ANNEXURE-II

LIST OF RESTRICTED HOLIDAYS FOR THE YEAR 2023 IN RESPECT OF ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No	Holiday	Date	Saka Date	Day
		SAKA ERA 1944		
1.	New Year's Day	January 01	Pausha 11	Sunday
2.	Makar Sankranti/Magha Bihu/	January 14	Pausha 24	Saturday
3.	Pongal	January 15	Pausha 25	Sunday
4.	Basant Panchami /Sri Panchami	January 26	Magha 06	Saturday
5.	Hazarat Ali's Birthday, Guru Ravi Das's Birthday	February 05	Magha 16	Sunday
6.	Birthday of Swami Dayananda Saraswati	February 15	Magha 26	Wednesday
7	Maha Shivratri	February 18	Magha 29	Saturday
8.	Shiva ji Jayanti	February 19	Magha 30	Sunday
9.	holika dahan, dolyatra	March 07	Phalguna 16	Tuesday
		SAKA ERA 1945		
10.	Chaitra Sukladi /Gudi Padava/Ugadi/ Cheti Chand	March 22	Chaitra 01	Wednesday
11.	Easter Sunday	April 09	Chaitra 19	Sunday
12.	Vaisakhi /Vishu/ Meshadi	April 14	Chaitra 24	Friday
13.	Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April 15	Chaitra 25	Saturday
14.	Jamat-Ul-Vida	April 21	Vaisakha 01	Friday
15.	Birthday of Guru Rabindranath' Tagore	May 09	Vaisakha 19	Tuesday
16.	Rath Yatra	June 20	Jyaishtha 30	Tuesday
17.	Parsi New Year's day/Nauraj	August 16	Sravana 25	Wednesday
18.	Vinayaka Chaturthi	August 20	Sravana 29	Sunday
19.	Onam or Thiru Onam Day	August 29	Bhadra 07	Tuesday
20.	Raksha Bandhan	August 30	Bhadra 08	Wednesday
21.	Janmashtami (Smarta)	September 06	Bhadra 15	Wednesday
22.	Ganesh Chaturthi	September 19	Bhadra 28	Tuesday

23.	Dussehra (Saptami)	October	21	Asvina	29	Saturday
24.	Dussehra (Mahashtami)	October	22	Asvina	30	Sunday
25.	Dussehra (Mahanavmi)	October	23	Kartika	01	Monday
26.	Maharishi Valmiki's Birthday	October	28	Kartika	06	Saturday
27.	Karaka Chaturthi (Karwa Chouth)	November	01	Kartika	10	Wednesday
28.	Naraka Chaturdasi	November	12	Kartika	21	Sunday
29.	Govardhan Puja	November	13	Kartika	22	Monday
30.	Bhai Duj	November	15	Kartika	24	Wednesday
31.	Pratihar Shashthi or Surya Shashthi (Chhat Puja)	November	19	Kartika	28	Sunday
32.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Friday
33.	Christmas Eve	December	24	Pausha	03	Sunday

F. No. 12/5/2022-JCA
Department of Personnel & Training
Establishment (JCA) Section
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North Block, New Delhi
Dated the July 11, 2022

CORRIGENDUM

Subject: **Restricted Holidays on account of Basant Panchmi/Sri Panchmi - in the year 2023-Corrigendum regarding**

In the list of Restricted Holidays, to be observed in Central Government Administrative Offices, during the year 2023, circulated vide O.M of even no., dated 16/06/2022, Restricted Holiday on account Basant Panchami /Sri Panchami (**Sl. No. 4** in **Annexure II**) has been shown to be falling on **26th January, 2023 (Saturday)**. In partial modification of the same, Restricted Holiday on account of Basant Pachami/Sri Panchami may be read as falling on **26th January, 2023 (Thursday).**

2. Hindi version will follow.

(S.P. Pant)
Director

1. All Ministries/ Departments of Government of India
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat/Supreme Court / High Court / Central Administrative Tribunal / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission / National Commission for Women/National Commission for SC/NCST/NCBC
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes /Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata
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